MACKENZIE COUNTY REGULAR COUNCIL MEETING

Monday, August 12, 2013 10:00 a.m.

Fort Vermilion Council Chambers Fort Vermilion, Alberta

PRESENT: Bill Neufeld Reeve

Walter Sarapuk Deputy Reeve Jacquie Bateman Councillor Peter F. Braun Councillor Councillor Elmer Derksen Dicky Driedger Councillor John W. Driedger Councillor Odell Flett Councillor Eric Jorgensen Councillor Lisa Wardley Councillor

REGRETS:

ADMINISTRATION: Joulia Whittleton Chief Administrative Officer

William (Bill) Kostiw Director of Infrastructure Development &

Government Relations

John Klassen Director of Environmental Services &

Operations

Byron Peters Director of Planning and Development
Carol Gabriel Manager of Legislative & Support Services

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on August 12, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:28 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 13-08-529 MOVED by Councillor Flett

That the agenda be approved with the following additions:

5. b) Federation Charity Golf Tournament

- 12. c) La Crete Lagoon Project Budget Amendment
- 12. d) Bylaw 913-13 Borrowing Bylaw La Crete Lagoon Project
- 13. d) September 25, 2013 Council Meeting
- 15. a) Legal La Crete Airport Terminal Lease

ADOPTION OF PREVIOUS MINUTES:

3. a) Minutes of the July 16, 2013 Regular Council Meeting

MOTION 13-08-530

MOVED by Councillor D. Driedger

That the minutes of the July 16, 2013 Regular Council meeting be adopted as presented.

CARRIED

DELEGATION:

4. a) None

GENERAL REPORTS:

5. a) CAO Report

MOTION 13-08-531

MOVED by Councillor J. Driedger

That administration review the speed zone on the La Crete North Access and bring it back to Council.

DEFEATED

MOTION 13-08-532

MOVED by Councillor Jorgensen

That the CAO Report for July 2013 be accepted for

information.

CARRIED

5. b) Federation Charity Golf Tournament (ADDITION)

MOTION 13-08-533

MOVED by Councillor Derksen

That Councillor Flett be authorized to attend the Federation Charity Golf Tournament on August 15, 2013 in Gibbons, AB.

CARRIED UNANIMOUSLY

COMMUNITY

8. a) None

SERVICES:

ENVIRONMENTAL SERVICES:

9. a) Fee for Sewer Camera Services

MOTION 13-08-534

MOVED by Councillor Braun

That the fee schedule bylaw be brought back to Council with the inclusion of a sewer camera rate of \$150/hr and a minimum charge of \$350.

CARRIED

Reeve Neufeld recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:18 a.m.

OPERATIONS:

10. a) Traffic Control on 109th Street & 100th Avenue (La Crete)

MOTION 13-08-535

MOVED by Councillor Bateman

That the traffic control on 109th Street and 100th Avenue in the Hamlet of La Crete be received for information.

CARRIED

PLANNING & DEVELOPMENT:

11. a) Bylaw 914-13 Land Use Bylaw Amendment Application to rezone Part of NE 5-106-15-W5M from Urban Fringe (UF) to Hamlet General (HG) (Hamlet of La Crete)

MOTION 13-08-536

MOVED by Councillor Braun

That first reading be given to Bylaw 914-13, being a Land Use Bylaw amendment to add "Shops" to Section 8.27 A of the Land Use Bylaw as amended, subject to public hearing input.

CARRIED

CORPORATE SERVICES:

12. a) Bylaw 912-13 Fee Schedule Bylaw

MOTION 13-08-537

MOVED by Councillor Wardley

Requires 2/3

That first reading be given to Bylaw 912-13 being the Fee Schedule Bylaw for Mackenzie County as amended.

MOTION 13-08-538

MOVED by Councillor Flett

Requires 2/3

That second reading be given to Bylaw 912-13 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 13-08-539

MOVED by Councillor Derksen

Requires Unanimous

That consideration be given to proceed to third reading of Bylaw 912-13 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 13-08-540

MOVED by Councillor Braun

Requires 2/3

That third reading be given to Bylaw 912-13 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

12. b) Drake Energy Ltd. - Tax Roll 410991

MOTION 13-08-541

MOVED by Councillor Wardley

Requires 2/3

That penalties of \$19.45 and \$3.92 from 2013 be voided, and the remaining penalties from prior years of \$32.69 be written off, for tax roll 410991.

CARRIED

12. c) La Crete Lagoon Project – Budget Amendment (ADDITION)

MOTION 13-08-542

MOVED by Councillor Wardley

Requires Unanimous

That the 2013 Capital Budget for the La Crete Lagoon Upgrades and Expansion project be amended to include an additional \$466,440.00 with municipal funding coming from the water upgrading, sewer upgrading and general capital reserve.

CARRIED UNANIMOUSLY

12. d) Bylaw 913-13 Borrowing Bylaw - La Crete Lagoon Project (ADDITION)

MOTION 13-08-543

Requires Unanimous

MOVED by Councillor Braun

That first reading be given to Bylaw 913-13 being a borrowing bylaw for the construction of the La Crete Lagoon Upgrades and Expansion project.

CARRIED UNANIMOUSLY

MOTION 13-08-544

Requires 2/3

MOVED by Councillor Derksen

That second reading be given to Bylaw 913-13 being a borrowing bylaw for the construction of the La Crete Lagoon Upgrades and Expansion project.

CARRIED UNANIMOUSLY

MOTION 13-08-545

Requires Unanimous

MOVED by Councillor Jorgensen

That consideration be given to proceed to third reading of Bylaw 913-13 being a borrowing bylaw for the construction of the La Crete Lagoon Upgrades and Expansion project.

CARRIED UNANIMOUSLY

MOTION 13-08-546

Requires 2/3

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 913-13 being a borrowing bylaw for the construction of the La Crete Lagoon Upgrades and Expansion project.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 12:11 p.m. and reconvened the meeting at 1:02 p.m.

TENDERS:

6. a) Request for Proposal – 2013 Fibre Reinforced Double Gravel Seal Program or Alternative Surface Strategy, River Road, Range Road 15-3 (Contract No. 091-10141-00)

MOTION 13-08-547

MOVED by Councillor Braun

That the Request for Proposals for the 2013 Fibre Reinforced Double Gravel Seal Program or Alternative Surface Strategy, River Road, Range Road 15-3 (Contract No. 091-10141-00) be opened.

CARRIED

Proposals Received:

ACP Products \$802,900.00

Knelsen Sand & Gravel \$370,200.00 Alternate A

\$546,000.00 Alternate B \$952,200.00 Alternate C

MOTION 13-08-548

MOVED by Councillor Jorgensen

That the Request for Proposals for the 2013 Fibre Reinforced Double Gravel Seal Program or Alternative Surface Strategy, River Road, Range Road 15-3 (Contract No. 091-10141-00) be TABLED to the end of the meeting.

CARRIED

PUBLIC HEARINGS:

7. a) Bylaw 907-13 Land Use Bylaw Amendment Application to Rezone Part of NW 9-104-15-W5M from Mobile Home Subdivision 'MHS1' to Hamlet Residential 1B 'HR1B' (La Crete)

Reeve Neufeld called the public hearing for Bylaw 907-13 to order at 1:10 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 907-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on June 26, 2013.

Councillor Derksen left the meeting at 1:11 p.m.

Reeve Neufeld asked if Council has any questions of the

proposed Land Use Bylaw Amendment. Manufactured Homes vs. Mobile Homes are they the same. Yes. If we rezone there would have to be variances to lot widths – LUB states minimum lot width HR1B is 22 meters and a lot are below, haven't signed off the registration on these lots, must comply with LUB.

Councillor Derksen rejoined the meeting at 1:14 p.m.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 907-13. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 907-13. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 907-13 at 1:14 p.m.

MOTION 13-08-549

MOVED by Councillor Braun

That second reading be given to Bylaw 907-13, being a Land Use Bylaw amendment to rezone Part of NW 9-104-15-W5M from Mobile Home Subdivision 'MHS1' to Hamlet Residential 1B 'HR1B' in the Hamlet of La Crete.

CARRIED

MOTION 13-08-550

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 907-13, being a Land Use Bylaw amendment to rezone Part of NW 9-104-15-W5M from Mobile Home Subdivision 'MHS1' to Hamlet Residential 1B 'HR1B' in the Hamlet of La Crete.

CARRIED

PUBLIC HEARINGS:

7. b) Bylaw 910-13 Land Use Bylaw Amendment Application to Rezone Plan 992 0893, Block 1, Lot 1 (9310-94st Street) from Hamlet Country Residential 2 (HCR2) to Public/Institutional (P) (Hamlet of La Crete)

Reeve Neufeld called the public hearing for Bylaw 910-13 to order at 1:15 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 910-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on July 16, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Is the school property going to be fenced in? A condition could be imposed on the Development Permit. Extensive discussion was held regarding the location being on a high traffic road and the size of the lot to accommodate a school and playground facilities.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 910-13. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 910-13. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 910-13 at 1:31 p.m.

MOTION 13-08-551

MOVED by Councillor Jorgensen

That second reading be given to Bylaw 910-13, being a Land Use Bylaw amendment to rezone Plan 992 0893; Block 1; Lot 1 from Hamlet Country Residential 2 (HCR2) to Public/Institutional (P).

DEFEATED

PUBLIC HEARINGS:

7. c) Bylaw 906-13 Land Use Bylaw Amendment
Application to Rezone Plan 982 5602, Block 19, Lot 4
from Hamlet Commercial 2 'HC2' to Hamlet
Industrial 2 'HI2' (La Crete)

Reeve Neufeld called the public hearing for Bylaw 906-13 to order at 1:33 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 906-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on June 26, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Discussion was held regarding the exposure impact of the bulk fertilizer storage.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 906-13. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 906-13. Jim Walters, Manager of UFA Grain Solutions, was present to answer questions of Council. Mr. Walters commented that there are three cardlock facilities on main street that have a higher risk of exposure than their fertilizer storage.

Reeve Neufeld closed the public hearing for Bylaw 906-13 at 1:38 p.m.

MOTION 13-08-552

MOVED by Councillor Braun

That second reading be given to Bylaw 906-13, being a Land Use Bylaw amendment to rezone Plan 982 5602, Block 19, Lot 4 from Hamlet Commercial 2 'HC2' to Hamlet Industrial 2 'HI2' in the Hamlet of La Crete.

CARRIED

MOTION 13-08-553

MOVED by Councillor Derksen

That third reading be given to Bylaw 906-13, being a Land Use Bylaw amendment to rezone Plan 982 5602, Block 19, Lot 4 from Hamlet Commercial 2 'HC2' to Hamlet Industrial 2 'HI2' in the Hamlet of La Crete.

PUBLIC HEARINGS:

7. d) Bylaw 894-13 Hamlet of Fort Vermilion Area Structure Plan

Reeve Neufeld called the public hearing for Bylaw 894-13 to order at 1:39 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 894-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Area Structure Plan. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on April 24, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Area Structure Plan. Questions were asked regarding the flood plain and any potential restricted development. Alberta Environment has indicated that flooding is contained on the north side of the road for open water flood hazard, and ice jam scenario would be worse. No additional comments were received from Alberta Environment. There is a letter on file from the Fort Vermilion Board of Trade that they are concerned about flooding.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 894-13. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 894-13. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 894-13 at 1:46 p.m.

MOTION 13-08-554

MOVED by Councillor Flett

That second reading be given to Bylaw 894-13 being the Hamlet of Fort Vermilion Area Structure Plan.

CARRIED

MOTION 13-08-555

MOVED by Councillor Derksen

That third reading be given to Bylaw 894-13 being the Hamlet of Fort Vermilion Area Structure Plan.

CARRIED

PUBLIC HEARINGS:

7. e) Bylaw 895-13 Hamlet of La Crete Area Structure Plan

Reeve Neufeld called the public hearing for Bylaw 895-13 to order at 1:46 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 895-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Area Structure Plan. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on April 24, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Area Structure Plan. Will the natural gas pipeline affect the lagoon expansion – no.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 895-13. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 895-13. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 895-13 at 1:52 p.m.

MOTION 13-08-556

MOVED by Councillor Braun

That second reading be given to Bylaw 895-13 being the Hamlet of La Crete Area Structure Plan.

MOTION 13-08-557

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 895-13 being the Hamlet of La Crete Area Structure Plan.

CARRIED

PUBLIC HEARINGS:

7. f) Bylaw 898-13 Fort Vermilion Industrial Area Structure Plan

Reeve Neufeld called the public hearing for Bylaw 898-13 to order at 1:53 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 898-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Area Structure Plan. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on April 24, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Area Structure Plan. Discussion regarding yard site upgrades for current sites.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 898-13. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 898-13. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 898-13 at 1:56 p.m.

MOTION 13-08-558

MOVED by Councillor Jorgensen

That second reading be given to Bylaw 898-13 being the Fort Vermilion Industrial Area Structure Plan.

MOTION 13-08-559

MOVED by Councillor Wardley

That third reading be given to Bylaw 898-13 being the Fort Vermilion Industrial Area Structure Plan.

CARRIED

PUBLIC HEARINGS:

7. g) Bylaw 900-13 Mackenzie Highway Industrial Area Structure Plan

Reeve Neufeld called the public hearing for Bylaw 900-13 to order at 1:57 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 900-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Area Structure Plan. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on April 24, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Area Structure Plan. Discussion regarding residents to upgrade their existing residences. Will the definition of Industrial and Light Industrial be addressed in the Land Use Bylaw – yes.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 900-13. One written submission was received from Mike and Wendy Parkin.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 900-13. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 900-13 at 2:09 p.m.

MOTION 13-08-560

MOVED by Councillor Wardley

That second reading be given to Bylaw 900-13 being the

Mackenzie Highway Industrial Area Structure Plan.

CARRIED

MOTION 13-08-561

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 900-13 being the Mackenzie Highway Industrial Area Structure Plan.

CARRIED

MOTION 13-08-562

MOVED by Councillor Braun

That administration amend the Municipal Development Plan and Land Use Bylaw to ensure consistency with the Area Structure Plans, and bring back to Council in a timely manner.

CARRIED

Reeve Neufeld recessed the meeting at 2:12 p.m. and reconvened the meeting at 2:30 p.m.

ADMINISTRATION:

13. a) Policy PW023 Rural Road Specification

MOTION 13-08-563

MOVED by Councillor Derksen

That Policy PW023 Rural Road Specification be rescinded as it was incorporated into Policy PW039 Rural Road, Access Construction and Surface Water Management.

CARRIED

13. b) AAMDC – MGA Consultation Workshops

MOTION 13-08-564

MOVED by Councillor Wardley

That Reeve Neufeld, Councillor Flett, and Councillor D. Driedger be authorized to attend the AAMDC Municipal Government Act Consultation Workshop on August 20, 2013 in Grimshaw.

CARRIED

13. c) Rural Water New Connections

MOTION 13-08-565

MOVED by Councillor Wardley

That the Public Works Committee be instructed to develop a Rural Water Connection Plan, including alignment, costs and construction timing, for review by Council at the October 8, 2013 Council meeting.

CARRIED

13. d) September 25, 2013 Council Meeting (ADDITION)

MOTION 13-08-566

Requires Unanimous

MOVED by Councillor D. Driedger

That the September 25, 2013 council meeting be changed to September 24, 2013.

CARRIED UNANIMOUSLY

MOTION 13-08-567

MOVED by Councillor Jorgensen

That Council extend a thank you to administration, staff, and other volunteers for their excellent work in organizing the 1st Annual Mackenzie County Agricultural Fair and Trade Show.

CARRIED

INFORMATION/ CORRESPONDENCE: 14. a) Information/Correspondence

MOTION 13-08-568

MOVED by Councillor Wardley

That Mackenzie County sponsor the 2014 Growing the North Conference as a Gold (Lunch) Sponsor.

CARRIED

MOTION 13-08-569

MOVED by Councillor Flett

That the County dog traps be removed or used during business hours only.

CARRIED

MOTION 13-08-570

MOVED by Councillor Flett

That Councillor Jorgensen be authorized to attend the Northern Sunrise County 10th anniversary celebration BBQ on

August 16, 2013.

CARRIED

MOTION 13-08-571 MOVED by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION:

MOTION 13-08-572 MOVED by Deputy Reeve Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:58 p.m.

15. a) Legal 15. b) Labour 15. c) Land

CARRIED

MOTION 13-08-573 MOVED by Councillor D. Driedger

That Council move out of camera at 4:21 p.m.

CARRIED

MOTION 13-08-574 MOVED by Councillor Braun

That the Request for Proposals for the 2013 Fibre Reinforced Double Gravel Seal Program or Alternative Surface Strategy, River Road, Range Road 15-3 (Contract No. 091-10141-00) be awarded to the lowest qualified proposal subject to budget

amendment.

CARRIED

MOTION 13-08-575

MOVED by Councillor J. Driedger

Requires 2/3

That the budget be amended to include an additional \$150,000 for the 2013 Fibre Reinforced Double Gravel Seal Program or Alternative Surface Strategy, River Road, Range Road 15-3 (Contract No. 091-10141-00) with funding coming from the

general operating budget (structural repair and maintenance).

CARRIED

15. a) Legal – Housing Amalgamation

MOTION 13-08-576

MOVED by Councillor Bateman

That Mackenzie County continue with the housing amalgamation process and withdraw from the requisitioning dispute between the Mackenzie Housing Management Board and the Town of High Level.

Councillor Bateman requested a recorded vote.

<u>In Favor</u>	<u>Opposed</u>
Councillor Bateman	Councillor J. Driedger
Councillor Wardley	Councillor Jorgensen
Deputy Reeve Sarapuk	Councillor Braun
	Councillor D. Driedger

Reeve Neufeld Councillor Flett Councillor Derksen

DEFEATED

MOTION 13-08-577

MOVED by Councillor J. Driedger

That the Amalgamation Committee be authorized to attend the Housing Amalgamation meeting for the purpose of discussing the needs assessment.

Councillor Jorgensen requested a recorded vote.

CARRIED UNANIMOUSLY

15. a) Legal – Regional Service Sharing Agreement

MOTION 13-08-578

MOVED by Councillor Wardley

The Regional Service Sharing Agreement Committee proceed as discussed.

CARRIED

15. a) Legal – La Crete Airport Terminal Lease (ADDITION)

MOTION 13-08-579 MOVED by Councillor Derksen

That administration proceed with the La Crete airport terminal

lease as per the last counter offer by the lease holder.

CARRIED

NEXT MEETING

DATE:

16. a) Regular Council Meeting

Monday, August 26, 2013

11:00 a.m.

Fort Vermilion Council Chambers

ADJOURNMENT: 17. a) Adjournment

MOTION 13-08-580 MOVED by Councillor Jorgensen

That the council meeting be adjourned at 4:31 p.m.

CARRIED

These minutes were approved by Council on August 26, 2013.

(original signed)	(original signed)
Bill Neufeld	Joulia Whittleton
Reeve	Chief Administrative Officer